

LAKE DESIRE COMMUNITY CLUB

BY-LAWS

Revised ___/___/2022

ARTICLE I NAME

The name of this organization shall be the Lake Desire Community Club (“Club”).

ARTICLE II PURPOSE

The purpose of the Club is to promote the material and social welfare of the community; to encourage community spirit, and to co- operate with other community clubs for mutual benefit.

ARTICLE III POLICY

The Club shall be apolitical, civic-oriented and non-sectarian.

ARTICLE IV MEMBERSHIP

Section 1 Membership is open to owners or renters of property within the Club boundaries. The Club boundaries consist of those parcels in the Lake Desire area that may be accessed via 172nd Ave SE. This includes all parcels accessed by E Lake Desire Dr SE, W Lake Desire Dr SE, and their side streets except for Woodside Dr SE and SE 181st Pl.

Section 2 Membership in the Club shall be personal to the individuals/family admitted and shall not be transferable; and no rights to vote in or participate in the meetings or functions of the Club shall be exercised other than in person; and no rights shall be exercised by proxy.

Section 3 Membership dues shall be as specified by the Board. Members are encouraged to pay the membership dues due during the first quarter of each year.

ARTICLE V OFFICERS

- Section 1 The Officers of the Club shall be the President, Vice-President, Secretary, and Treasurer. The Officers of the Club shall serve at least one (1) year or until their successors are duly elected and qualified.
- Section 2 The President shall preside at all meetings of the Board, of which he/she is Chairperson; and shall sign, with the Secretary, all instruments requiring approval of the membership; and shall also have all powers and duties usually incident to the office or delegated by the Board.
- Section 3 The Vice-President shall assist the President in the discharge of duties and shall assume the duties in the absence of the President.
- Section 4 The Secretary shall keep a correct account of the proceedings of the Club and perform all the usual duties of the office. The Secretary shall maintain records of attendance of the Club members. The Secretary shall keep the warranties for items purchased by the Club and keep a record of inventory.
- Section 5 The Treasurer shall receive all funds for the Club and give receipt, therefore. The Treasurer shall pay all bills authorized by the Board. The Treasurer will make no reimbursements without a receipt. The Treasurer will be bonded at the discretion of the membership. The bank shall have on file the signatures of the Treasurer, and two other Officers or Directors. The signatures of any two (2) of these shall be sufficient to negotiate the check, but the Treasurer shall always be one of the signers, unless absent.

ARTICLE VI DIRECTORS

- Section 1 There shall be at least four (4) Directors on the Board, who, together with the Officers shall constitute the Board.
- Section 2 The Directors shall be elected for a four-year term of office. The term of office for a Director will expire every fourth year, thus electing one Director each year. Directors may be re-elected.

ARTICLE VII ELECTION OF OFFICERS AND DIRECTORS

- Section 1 Nominations and elections for Officers and Directors are to be held in January. Election shall be by written ballot and/or by email, unless unopposed. The method of election shall be designated in the first newsletter of the year. Balloting for Officers and Directors shall be by secret ballot and shall require a majority of votes cast – unless unopposed. No proxy votes allowed.
- Section 2 To be elected an Officer or a Director, a member must have attended at least one (1) Board, Committee or Community meeting in the year prior to nomination, be a member in good standing (dues paid) and have been a member of the Club for one (1) year prior to nomination.
- Section 3 Any Officer or Director may resign at any time by delivering written notice to the President or Secretary. Vacancies of the office shall be filled by temporary appointment by the Board until the next regular meeting after the vacancy occurred.

ARTICLE VIII DUTIES OF THE BOARD

- Section 1 The Board shall be responsible for and have direct supervision over the property of the Club, and any business venture entered into by the Club. Three (3) or more members of the Board shall audit the books and/or business ventures of the Club as is necessary. The Treasurer's books will be audited once a year or when the books are turned over to a new Treasurer.
- Section 2 The President, Vice-President, and Committee chairpersons authorized by the Board shall have keys to the clubhouse. The President may issue additional keys as required and keep a record of keys issued.

ARTICLE IX RECALL OF OFFICERS AND DIRECTORS

Any elected Officer or Director may be recalled for malfeasance of office or negligence by written letter sent by a member of the community to the Board. Such resolution must be read at a Community meeting, and if carried by a two-thirds (2/3) vote of the members present, the recall shall become effective immediately.

ARTICLE X COMMITTEES

- Section 1 Special committees and delegates may be appointed at the will of the President or other members of the Board. A current list of committees and committee chairpersons shall be maintained on the Lake Desire website.
- Section 2 The Rental Committee will be responsible for keeping the building supplied with the necessary items. The Rental Committee will purchase all supplies and turn in receipts to Treasurer for reimbursement.
- Section 3 The responsibility of filing the Articles of Incorporation with the State of Washington shall be the responsibility of a member known or titled as a registered Agent, appointed by the Board of Directors. The registered Agent will remain in office as long as the duties are properly performed or until the Agent resigns.

ARTICLE XI BOARD MEETINGS

- Section 1 The Club will hold a Board Meeting on a regular basis as mutually agreed to each year.
- Section 2 Special Board meetings may be requested by any member of Board by communicating with the President.
Notice of such meetings shall be sent to Board members at least three (3) days prior to the meeting.
- Section 3 A majority of the Board shall be considered a quorum at all Board meetings.

ARTICLE XII COMMUNITY MEETINGS

- Section 1 The Club will endeavor to hold a Community Meeting on a regular basis each year as mutually agreed to by the Board or Committee members.

Section 2 All general voting at a Community Meeting on regular business shall secret ballot or show of hands, the method to be decided by the Board. All members in good standing (dues paid) are voting members. A majority of the votes shall be considered a quorum at all Community meetings except that a two-thirds vote of the members in attendance at the Community meeting is required for any amendments to the By-Laws.

ARTICLE XIII FISCAL YEAR

The fiscal year shall be from January 1 to December 31.

ARTICLE XIV DISPOSAL OF PROPERTY

In the event of dissolution of this organization, all assets shall be disposed of to a charitable or non-profit organization in compliance with ARTICLE III of these Bylaws, and no other assets shall accrue to any present or previous member.

ARTICLE XV BY-LAW AMENDMENTS

This instrument may be amended by a two-thirds (2/3) vote of the members in attendance at any regular Community meeting of the Club, provided that a copy of such proposed amendment shall have been filed with the Secretary and provided to the community.

ARTICLE XVII NOTICES

When matters of special importance are to be considered, the widest possible notice shall be given to the members in order to secure as large an attendance as possible. Such notice may be given by e-mail, U.S. mail, posted sign or orally.